



2011-2012 ENROLLMENT AGREEMENT
HERITAGE CHRISTIAN SCHOOL
 2000 NW Clay Street
 Topeka, KS 66608
 785-286-0427

The following charts detail the registration fees, curriculum/tech/testing fee schedule, and payment plans for the 2011-2012 school year. Please review the information and sign and **return the second page with your application fee to the school office.** FACTS deductions for '11-'12 begin June 5th. As soon as we receive this signed form back in the HCS office, we can begin to prepare your FACTS paperwork and have it ready for your signature.
(Registration fees are not refundable and will not be pro-rated for partial year attendance. They must accompany this agreement.)

Application Fees	
Current families, until April 1, 2011	\$125.00
Current families after April 1, 2011	\$175.00
Current Families after May 13, 2011	\$250.00
New Families	\$125.00

Curriculum/Tech/Testing fees:

\$160.00 Curriculum Fee (per student).
 \$25.00 ACSI Testing Fee (per student)
 \$50.00 Technology Fee (per student)

2011–2012 Tuition Fee Schedule (Due by June 5th) Full payment receives 1% discount

GRADE	7-12	1-6	K-Plus	Kindergarten
1 st Child	\$4,771	\$4,122	\$4051	\$2,785
2 nd Child	\$4,486	\$3,875	\$3,806	\$2,618
More than 2	\$3,912	\$3,380	\$3,322	\$2,285

- Part time 7th-12th grade, \$695 per hour up to 3 hours. Four (4) hours or more will be considered full time (refer to the above).

Semester Payment Plan (Due by June 5th and December 5th) Checks made to HCS

Grades 7-12	Grades 1-6	Kindergarten Plus	Kindergarten
\$2,385	\$2,061	\$2025	\$1,392

Monthly Payment Plan (Due by the fifth of each month.) Monthly payments made via FACTS

Grades 7-12	Grades 1-6	Kindergarten Plus	Kindergarten
\$397.58	\$343.50	\$337.58	\$232.08

Tuition Policy

All tuition payments are due on the fifth (5th) or twentieth (20th) of each month, according to payment plan chosen. Payments can be made to FACTS Management Company through automatic bank payment or charged to a credit card. A \$25.00 returned payment fee will be assessed, if a payment attempt fails. When an account is two (2) months past due, the student will be withdrawn unless special arrangements have been made. Students enrolling Second Semester will be required to pay one-half of the yearly tuition.



2011-2012 ENROLLMENT AGREEMENT
HERITAGE CHRISTIAN SCHOOL
 2000 NW Clay Street
 Topeka, KS 66608
 785-286-0427

Student Enrollment Information 2011– 2012

Student	Grade	Tuition Amount
Total Tuition		

One of the following two boxes MUST be checked:

- I want the Curriculum/Tech/Testing Fees to be added into my payment plan.**
- I do not want the Curriculum/Tech/Testing Fees to be added into my payment plan, but will pay fees in full at/before enrollment in August.**

Payment Schedule (Please fill in your choice.)

Annual/Semester/Monthly	Amount

Lunch Accounts

HCS lunch accounts must be activated with a minimum of \$25.00. You will receive lunch account statements on a regular basis and/or one can always view them via ParentsWeb. Lunch fees to be announced.

GENERAL TERMS AND CONDITIONS

- I/we understand that attendance at Heritage Christian School is a privilege, not a right.
- I/we understand that attendance for any part of a semester will require payment for the entire semester, except when moving out of the area.
- I/we understand that all textbooks are the property of HCS and if a textbook is damaged or lost by my student, I/we agree to pay HCS the sum necessary for replacement. I/we understand that all textbooks must be returned when the student is promoted, graduated, transferred or no longer enrolled.
- I/we understand that no grades or transcripts will be issued unless all books are returned to HCS, and my/our tuition, lunch charges and all other charges are paid in full, and other obligations are fulfilled upon withdrawal or before final exams are taken previous to graduation.
- I/we agree to pay for any school property damage or loss caused by my/our child(ren).
- HCS is not responsible for accidents that may occur to any persons on school grounds, in school facilities, or to/from or on trips.
- HCS has recommended to me/us that my/our child have health insurance.
- I/we understand that I/we am/are financially responsible for any necessary medical treatment.
- I/we understand and will abide by the HCS Student/Parent Handbook and support the policies and procedures therein. I/we understand that these policies are subject to change with the new school year.

I/we agree to the terms of this Enrollment Agreement, understanding the tuition, fees, and conditions as detailed in this 2011– 2012 Enrollment Agreement Form. This agreement must be signed by both Parents/Guardians (where applicable).

_____	_____	_____	_____
Parent/Guardian	Date	Parent/Guardian	Date
<i>Office use only: Date received:</i>		<i>Amount paid:</i>	