

HCS School Board Meeting Minutes June 18th, 2009

Attendance: Robert Hughes, Mark Doss, Dan Darby, Chris Folster, Kenny Kessler, Dan Johnson, Marty Flickinger Janeal Lischke, Aletha Rogers

- I. Call to order 7:12pm by Kessler
- II. Devotion and prayer – Dan Johnson
- III. Amend or approve agenda
 - V e. Ghost tour
 - f. Building Security policy
 - g. Committee responsibilitiesmotion to approve as amended Darby, second Flickinger no dissent
motion passed.
Add VIII d. Talent show
Combine a and b into one
- IV. Approve Minutes of Board Meeting for May 21th
Motion to approve made by Johnson seconded by Doss with no dissent
Minutes are approved.
- V. New Business
 - a. EI Update
Moved and unpacking currently. The board noted that the attendance for moving was very good.

Current bid for new signage is \$1,900. Kenny will continue to check.
Big thank you to Mr. Hughes for successfully coordinating the large move.

We will no longer have an EI update. It is now HCS!
 - b. Action Teams
Preferably, we would have a coordinator to schedule volunteers for the tasks required at the school.

Maintenance – Dan Darby will coordinate the maintenance

Grounds – Dan Johnson will coordinate the mowing

Interior: painting/furniture/etc – Hughes will coordinate to provide consistency for color, etc.

In an effort to watch expenses, painting will currently be approved for the cafeteria, foyer, and front exterior entryway. There is limited or no budget for cosmetics. A committee will evaluate and decide on paint and color; Exterior recommendations will be brought to the board. Any expenditures must be brought to the board. Motion by Johnson, and Mr. Hughes second.

Kessler motion to approve expenditures/exterior proposals by email. Second by Darby with no dissent motion passes.

Cleaning: Doss will oversee routine cleaning; Darby has spoken with David Munoz about supplies for floor cleaning. Mr. Munoz will provide a proposal. Dan Darby will coordinate on the floors with Mr. Munoz. Motion to authorize up to \$3,000 for buffer and pads/ stripper for made by Darby, Flickinger second with no dissent motion passed.

We will need to schedule work teams for the floor work. This is important for the timing.

Clear halls by July 15thfloors done by August 3rdRibbon cutting goal:second week of August.

- c. HCS 4.6.7 Board Calendar – discussion about mechanical and systems maintenance ended with the plan to put together a systems schedule after the walk through with Seaman.
Motion to approve made by Darby, Doss second, with no dissent motion passed.
- d. PSC's – motion to table made by Folster, second by Darby no dissent motion approved.
- e. Ghost tour – City of Topeka has the EI building on a 'Ghost Camp' tour for haunted buildings and they would like to come in to tour. Kessler will contact the City to ask that they remove us from the list.
- f. HCS 13.4 Building Security policy – Motion to approve as amended to allow upper school students to exit the facility through either of the West wing doors at the end of the day by Doss, Darby to second.
- g. Committee Responsibilities
Motion to table for next meeting made by Folster, second by Darby. No dissent.

VI. Administrator report
Currently have 132 enrollment confirmed. 10+ potentials

Working with NCC on final move items.
Ongoing supply list for new building, working to obtain contacts for supplies from Seaman or NCC.

Several project/tasks need to be done prior to school open. Will need to have another workday.

Asked about teaching contracts for 2nd grade. Admin is authorized to contact candidate to extend offer.

Formal dress- Ceremony/Promotion will be handled later in meeting.

Permission for Athletics to be able to create, sell and wear sweatshirts to hoodie in addition to HCS uniform sports hoodie. Design approved by

administration. Darby moves, Doss second with no dissent motion approved.

Transcripts can not be held by a school due to non-payment. We will need to review our policy based on this KS law.

VII. Committee Reports

PTF – budget meeting coming up.

Admissions – handled earlier

Education/Tech – ¾ of curriculum is in and was taken out of last years budget and went over by \$2,000.; SoundProducts: decision to pursue a 60 month contract \$25 a month for Intrusion, Darby motion, Hughes second. Mrs. Rogers will check into PC's with Mr Tappan that may be sold by PSS to fillout our computer lab.

Long Range Planning- Kessler motion; Darby approve. To add NCC world outreach at Founder; and Countrywide : Visionary
Chris asked that all non-designated gifts to run through Rachel/Deanna and be deposited in Corefirst Account. Decision: Administration and Board agreed.

Financial – Mrs. Rogers asked if it is possible to offer tuition discount for work at school. Mr. Hughes will check.

Fundraising/Publicity- Nothing new; will work toward inviting donors to Open house.

VIII. Old Business

a. HCS 9.21 Grad/Ceremony and music motion to approve made by Doss, Johnson second no dissent pass.

b. Graduation dress and music – covered above

c. Job descriptions – Folster motion to table; passed with no dissent

d. Talent show policy HCS 16.7 motion to approve made by Doss, second Johnson.

IX. Open Forum

Nothing

X. Executive Session at 10:58

Exit Executive at 11:10

Motion to approve offer of a custodial position by Darby; Doss to second with no dissent motion passed.

Motion to adjourn Folster at 11:18; second by Johnson no dissent.

Adjourn