

## **HCS School Board Meeting Minutes Oct 29th, 2020**

Attendees: Marty Flickinger, Jackie Claassen, Justin Tompkins, Derek Fowles, Megan Green,  
Kenny Kessler, Robert Hughes

Others: Janeal Lischke

**Call to order** at 7:00

### **I. Devotion & Prayer – Kenny Kessler**

### **II. Amend or approve agenda**

Green motioned to approve agenda, Tompkins seconded, approved with no dissent.

### **III. Approve minutes**

Kessler motioned to approve minutes from Sep 17 meeting with amendments, Fowles seconded, approved with no dissent.

### **IV. New Business**

#### **A. Policy Review**

**3.1 – Unity of Control and Communication** – No changes required.

**3.2 – Authority and Accountability of the School Administrator** - No changes required.

**3.3 – Delegation** - No changes required.

**3.4 – Monitoring School Administrator Performance** - No changes required.

#### **B. Initial Budget Review**

Presentation of current shortfall and recent donations.

### **V. Administrator's Report**

#### **Grandparent's Day**

Virtual Grandparent's Day was a success with students making cards, gifts, and class videos for their grandparents.

#### **Teacher Professional Development**

Teachers are attending virtual professional development forums. Teachers will have 30 days to watch all of the sessions.

#### **Teachers Conferences**

Conferences will be held next Thursday and Friday. Report cards will be handed out to parents. Teachers will discuss student progress academically and spiritually and review our school goals with parents.

#### **First Quarter Report Cards**

First quarter report cards have been entered by teachers.

#### **Mission Day**

Our teachers are looking for places to serve on mission day. High school is going to Alpha Children's Home and God's Store House. Other classes are working in our neighborhood and making care packages for veterans and emergency workers.

#### **Senior Parent Meeting**

The senior parent meeting was held on Oct 28. Items discussed included the Senior Mission Trip to Texas, ACT/SAT testing, FAFSA filing, scholarship

opportunities, graduation announcements, caps & gowns, senior pictures and class gift.

#### **Incentive for Recommending New Families**

One family will receive a \$500 tuition credit for second semester if they bring a family that stays the entire semester.

#### **Kitchen Inspection**

The kitchen had an annual inspection of the fire suppression system and was cleaned. No infractions.

#### **National Honor Society**

The NHS induction ceremony will be Nov 13. Two students will be inducted: Delia Llizo and Victoria Eubanks. NHS also sponsored a blood drive yesterday. There were 14 donors.

#### **Operation Christmas Child**

Classes are beginning to collect items for boxes to send to needy children. These will be packed on Nov 6 and prayed on in chapel on November.

#### **Technology**

Kitchen fire-suppression system passed inspection. Jimmy was asked to change the rest time of the wireless access points. We bought two additional laptops with COVID money.

#### **Enrollment**

Enrollment is 121 full-time, 2 part-time, and 9 preschool students. We are still getting occasional calls.

#### **PTF Nite Out**

October Nite Out event was at Chipotle. We earned \$200+. November event will be at Panda Express.

#### **PTF Coffee Fundraiser**

Flier for the coffee fundraiser was presented. We hope to begin selling next week.

#### **Thanksgiving Lunch**

Will have a special lunch for Thanksgiving but we will not invite families to eat at school.

#### **Christmas Program**

We will be doing our Christmas program virtually this year. It will be filmed at school and sent out to parents.

#### **Sports**

We started high school boys' basketball last Monday. Toby Leavendusky is the coach. Jr. High Boys will start Monday. John Freerksen will coach the junior high boys. Jr. High Girls and High school girls will be coached by Jeff Martens. Some 8<sup>th</sup> grade girls will play both junior high and high school. Practices will be at NCC, Kids' Stuff, and our gym on a rotating basis.

#### **Balfour**

Balfour reps will be here Nov 12 to discuss rings for sophomores, caps and gowns, and announcements for our seniors.

#### **Shawnee County SPARKS**

We applied for and received Shawnee County money to help with COVID expenses. This paid for expenses due to distance learning, technology, cleaning, and payroll for due to additional positions due to COVID.

### **Donations**

We have received a \$5,000 donation for the Legacy Campaign and \$2,000 from another family. Other smaller ongoing donations (from individuals and churches) continue to come in.

### **Maintenance**

The chiller has been turned off for the season and the boiler has been turned on. The office heat was not working but was restarted successfully. Heat in the kitchen is still not working and may need service.

The exterior light by the kitchen door is behaving strangely and needs additional investigation.

A parent donated a flat screen TV for the lunch room. This can also be used for aftercare and other meetings in the lunch room.

## **VI. Committee Reports**

**PTF** – No report, activities discussed

**Tech** – No report, still trying to arrange committee meeting

**Fundraising/publicity** – Finalized letter to be sent out soon

**Academic** – Report provided

**Spiritual** – No report

**Building Maintenance** – No add'l report. See administrator's report

**Financial** – Balance and P&L reports presented

## **VII. Old Business**

**Coffee Fundraiser** – Sample order form presented

**Lasting Legacy Program** – Email sent from board

## **VIII. Open Forum**

## **IX. Executive Session**

Entered executive session at 8:34. Exited executive at 9:50.

Tompkins motioned to adjourn. Fowles seconded. Adjourned at 9:50

Submitted by Marty Flickinger